



School of Medicine Office of Faculty Affairs Deadlines

January	<ul style="list-style-type: none"> ● Spring Credentialing Due ● MED-FA calls for upcoming promotion/PTR/midterm review cohort ● MED-FA calls for Affiliate Faculty Promotions ● Post Tenure Review – Dept level
February	<ul style="list-style-type: none"> ● MED-FA opens F180 Input Report for Annual Faculty Evaluations ● Post Tenure Review – Dept level
March	<ul style="list-style-type: none"> ● Affiliate Promotion – due to MED-FA & Dept level Process ● Annual Faculty Evaluations Begin ● Post Tenure Review – due to College Level ● P&T cases- VPFA releases the annual P&T guidelines & RPT Templates. Depts are free to cut Promotion & Midterm Cases in the system
April	<ul style="list-style-type: none"> ● Affiliate Promotions – Dept level Process ● P&T cases- Continue Dept Review ● Post Tenure Review – College Level ● Annual Faculty Evaluations due to MED-FA
May	<ul style="list-style-type: none"> ● Summer Credentialing Due ● Affiliate Promotions – Dept level Process ● Post-Tenure Review- Dean Level ● P&T cases- Continue Dept Review ● (May 31) Fully executed Post Tenure Review – due to VPFA ● (May 31) Fully executed Annual Faculty Evaluations- due to VPFA
June	<ul style="list-style-type: none"> ● Fully executed Faculty Annual Reappointment letters -due to MED-FA ● Affiliate Promotions – Dept level Process ● P&T cases- Continue Dept Review
July	<ul style="list-style-type: none"> ● Affiliate Promotions – Dept level Process ● P&T cases- Continue Dept Review
August	<ul style="list-style-type: none"> ● Fall Credentialing Due ● Affiliate Faculty Promotions – due to College Level ● P&T cases- Continue Dept Review (dept head review)
September	<ul style="list-style-type: none"> ● P&T cases – due to College level Review ● (Sept 1) All Approved Promotions Begin
October	<ul style="list-style-type: none"> ● P&T cases – College level Review
November	<ul style="list-style-type: none"> ● P&T cases – Dean level Review
December	<ul style="list-style-type: none"> ● (Dec 1) P&T cases due to VPFA