

Timetable for the Promotion and Tenure Process/Decisions AY 2023-2024

Due Dates	Promotion &/or Tenure	Mid-term Review
May 31	Inform faculty of their P&T	Inform faculty of their mid-term review
July 28 Faculty Member	CV, Impact Statement, Supporting Materials, list of external reviewers to the Chair (if applicable). Chair will contact reviewers based on this list.	CV, Impact Statement, Course Evaluation Summary, Copies of two papers
August 29 External reviewers letters (if applicable)	Tenure-track only	Not required for either track
September 29 Department P&T Committee Letter	Discussion Report and Recommendations (advisory)	Discussion Report and Recommendations
October 10		Chair meets with faculty member
October 17 Department Head Letter	Recommendation Letter	Recommendation Letter
November 3 Dean	Dean submits electronic copies of college chart (no need for College P&T and Dean's vote at this time), Faculty Tenure Table, Candidate Dossier Coversheet, External Reviewers Chart, CV and Candidate's picture, for all candidates to Texas A&M Faculty Affairs.	NA
November 18 College Committee Letter	Discussion Report and Recommendations	Discussion Report and Recommendations submitted to Dean
December 1 Dean submits recommendation letters on all cases to the provost.	Dean submits recommendations of cases to the Provost by forwarding complete dossiers of all candidates, through Interfolio, to Texas A&M Faculty Affairs.	Deans evaluation
January 2024	Dean meets with Provost and VP Faculty Affairs and reviews recommendations. The Provost forwards recommendations to the President.	NA